

Boothwise

PRINTABLE BOOTH PACKING CHECKLIST | SAMPLE - PREVIEW ONLY, NOT FOR SALE

- ☐ Tent or canopy
- ☐ Weights, stakes, and mallet
- ☐ Tables and table covers
- ☐ Chairs, display risers, and lighting
- ☐ Packed inventory and backup stock
- ☐ Price labels and inventory count
- ☐ Packaging, bags, and tissue
- ☐ Special order or custom item notes
- ☐ Card reader and charging cable
- ☐ Cash float and change
- ☐ Phone, battery pack, and hotspot
- ☐ Sales or inventory app sign-in
- ☐ Business name sign
- ☐ Price list and product story
- ☐ Care instructions or QR code
- ☐ Directional and sale signage
- ☐ Water, snack, sunscreen, and layers
- ☐ First-aid kit and hand sanitizer
- ☐ Weather cover and clips
- ☐ Trash bag, wipes, and paper towels
- ☐ Record sales and remaining stock
- ☐ Pack cash and card reader securely
- ☐ Photograph booth condition
- ☐ Confirm load-out route and next event notes